



QRSE NOMINATION AND ELECTION PROCESS

Updated April 16th 2018

1. ELIGIBLE CANDIDATES

1.1 All paid International Society of Qualitative Research in Sport and Exercise (QRSE) members are eligible to self-nominate for one position only on the executive board. To be eligible to self-nominate all nominees must have maintained a membership of QRSE for a minimum of 2 consecutive years.

1.2 As QRSE is a UK registered society, Treasurer must be based in the UK and be a UK resident.

2. TERM OF OFFICE AND ROLES AND RESPONSIBILITIES

2.1 With the exception of President, Past President, President elect, and Graduate Student Representatives, Board members will serve three year terms.

2.2 The term of office for the Secretary, Treasurer, Conference Officer, Communications Officer, Election Officer, Membership Officer, and five (5) Members-at-Large is 3 years.

2.3 The term of office for two (2) Graduate Student Representatives is two years.

2.4 The President-Elect shall be elected by the Active Members by electronic ballot prior to an annual meeting for a one-year term. The President-Elect serves a one-year term as President-Elect prior to assuming the presidency. He/she then serves a two-year term as President. He/she then serves a one-year term as Past President.

2.5 An individual may be elected for a maximum of two successive terms for the same position.

2.6 The roles and responsibilities for each position can be found in the QRSE bylaws.

3. CONDUCT OF ELECTIONS

3.1 One year prior to a term of office finishing the Elections Officer shall canvass the membership and the Executive Board for self-nominations and shall then prepare, after having secured the permission of each self-nominee, a nomination list for each available position. The Executive Board will evaluate the received nominations and shortlist two individuals for each position.

3.2 Within 3 months of receiving the self-nominations, the Elections Officer, on behalf of the Executive Board, will collate the shortlist and electronically mail to each member an invitation to vote. The Elections Officer will ensure an alternative method of voting for members who do not have access to electronic means. Only paid QRSE members are eligible to vote.

3.3 The invitation to vote will include, but not be limited to: (a) a list of candidates for each office, (b) a supportive statement by each candidate expressing his or her desired vision QRSE, and (c) a short CV. The ballot may also include other pertinent information on candidates and offices, as long as the additions are the same for each candidate for each office. The ballots must be completed no later than 3 months before a term of office ends for each position.

3.4 The nominees receiving the majority of the votes will be elected.

3.5 In the case of a tie, ballots for a run-off election shall be electronically mailed out to the membership and must be completed within 3 weeks.

3.6 The votes shall be electronically tabulated and the results sent to the Elections Officer, who will certify the elections results with the Executive Board, and subsequently report the results to the members. In the case of a second tie, the Executive Board will vote to select one of the two candidates, with the President having the casting vote of still tied.

3.7 In keeping with the Bylaws, officers shall hold office until their successors have been duly elected and until their terms of office shall have begun as herein provided.

4. TO SUBMIT NOMINATIONS

Please submit all nominations to the Elections Officer (see the website for their details). Please submit the following information, in the following format and order:

| | |
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| Name: | E-Mail Address: |
| Affiliation: | Years of membership: |

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| Position seeking nomination for (e.g. Treasurer-Secretary): |
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a) Nomination statement (2 pages maximum). The nomination statement should consist of the following information:

- Any QRSE committee / leadership involvement
- A rationale for the nomination
- A vision statement – where should QRSE focus its' efforts in the future and how can you assist as a board member

b) A Curriculum Vitae (4 pages maximum)